

**Employer:** Village Enterprise

**Industry:** Nonprofit/International Development/Social Entrepreneurship

**Job Title:** Nawiri County Lead

**Position Type:** 2 Years (Subject to performance and availability of funds)

**Reports to:** NAWIRI Program Manager

**Location:** Isiolo

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**Organization Overview:** Village Enterprise’s mission is to end extreme poverty in rural Africa through entrepreneurship and innovation. Village Enterprise targets the poor, provides business training, seed capital/startup funds and on-going mentoring to over 10,000 new entrepreneurs to start 3,000 enterprises each year. Since its inception in 1987, Village Enterprise has started over 40,000 micro-enterprises.

#### **About NAWIRI:**

The USAID funded, Nutrition in ASALs Within Integrated Resilient Institutions (NAWIRI) Project, aims to sustainably reduce levels of acute malnutrition among vulnerable populations in Isiolo and Marsabit counties of ASAL regions of Kenya. Village Enterprise will work amongst other partners to pilot an ultra-poor graduation approach seeking to transitioning extremely poor and chronically vulnerable households from extreme poverty.

**About the Job:** Village Enterprise seeks a Nawiri County Lead to coordinate field activities. We are looking for a self-driven candidate who excels in delivering quality results. The preferred candidate should have a background in livelihoods, preferably in the ultra-poor graduation approach.

#### **Job Description**

##### **Program Implementation**

- Provide overall managerial leadership for the project at the county level, ensuring teams follow work plans so activities are on time, target and within the approved budget, and project deliverables achieve desired impact
- Establish strong working relationships with the field staff to maintain high levels of motivation and facilitate the completion of program tasks in a timely manner
- Provide timely updates to supervisor on progress and issues, identifying risks and proposing solutions for action and early resolution
- Attend all project meetings as well as facilitate planning meetings and workshops with government, NGOs, private sector and community partners to revise plans and promote partner acceptance/buy-in
- Regularly visit field sites to assess progress of activities and provide formal and informal feedback
- Document challenges and success of each program activity (targeting, training, disbursements, mentoring, Savings Groups).
- Provide support to Program Manager in running Nawiri refresher workshops at beginning of every cycle.

##### **Stakeholder Management**

- Serve as a liaison with and build effective working relationships with Project Partners, Isiolo County Government, local partners, communities and other relevant stakeholders.

- Develop partnerships in the humanitarian community at local level and coordinate with authorities at County Government levels.
- Promote sustainability of project activities with effective networking, linkages to other programmes, capacity building of key project staff, and strengthening community-based organizations and mechanisms

### **Youth Inclusion**

- Participate in the identification of youth-headed households to be included in the targeting of households for the project
- Ensure that youths are integrated and mainstreamed across the program, including project design, implementation and monitoring, and operations, as well as in staff training materials, policies and procedures.
- Conduct youth analyses and research on youth's norms and constraints in project locations.
- Support development of youth monitoring and evaluation indicators for the project.
- Contribute in the development of appropriate youth resources and tools for project staff.
- Maintain an up-to-date and thorough understanding of youth issues related to project components
- In coordination with the Program Manager, develop and co-ordinate all youth-focused program activities.
- Support identification and establishment of viable youth-centered businesses

### **Identify Livelihood Opportunities / Market Linkages**

- Working closely with Consortium partners and External Consultant, map out livelihood opportunities and market opportunities to connect Program Participants
- Pursue business and market opportunities for the business owners/groups and the private sector and help the BOs exploit such. Support linkage relevant technologies/extension services that improve productivity and value addition

### **Best Practices**

- Document best practices being carried out by Field Associates and Business Mentors
- Take lead in sharing and promoting best practices across the field team
- Work closely with counterpart in disseminating these best practices across both countries

### **Safeguarding**

- Safeguarding is everyone's responsibility at VE, and it begins with me
- Continuously sensitize program participants on safeguarding.
- Ensure compliance with VE's safeguarding policies
- Report any incident of safeguarding in program operations for appropriate action/follow up.
- Create and sustain a work environment of mutual respect where team members strive to achieve excellence

### **Education and Qualifications**

- A Bachelor's Degree in Social Sciences, Community Development, Natural Resource Management or any other relevant education background.

- A minimum of 2 years of relevant professional experience in multi-sectoral programs, planning and implementing programs
- Knowledge of Isiolo County, especially political economy, agricultural and environmental sectors
- A proactive work ethic with a demonstrated interest in the vision and mission of Village Enterprise
- Excellent management and organization skills, communication skills, report writing skills, relationship building skills along with keen attention to details
- Demonstrated ability to successfully manage a complex plan with quick-moving parts
- Experience supervising data collection, teams of field workers, survey design and implementation, and data management is required
- Understanding of nutrition-centered interventions and economic concepts is desirable
- Cultural sensitivity and demonstrated ability to work successfully with diverse communities required

### **To Apply**

Interested and qualified candidates who meet the set criteria are invited to send their Cover Letter and CV (Maximum 3 pages) including **3 referees, salary history and expectation** to : [kenyajobs@villageenterprise.org](mailto:kenyajobs@villageenterprise.org) addressed to: 'The Human Resource Coordinator'

**Subject Line: NAWIRI County Lead**

Applications should be received not later than **16<sup>th</sup> March 2020**

**Note:** As this position is based in Isiolo, preference will be given to candidates from the County & living in Isiolo.

Please do not contact Village Enterprise to enquire the status of your application, only shortlisted candidates will be contacted.

**Village Enterprise is an equal opportunity employer.**